

City Hall Art Exhibit

NOTICE TO EXHIBITORS

Dear Exhibiting Artist,

Thank you for your interest in exhibiting your artwork with the City of Oldsmar! In order to give your artwork the care and protection it warrants, we require that certain quick and easy forms be completed.

1. **Registration Form:** Must be completed by Exhibit Artist either prior to or at Registration Day. Whoever delivers your artwork on Registration Day (you or your designated representative) must present a Photo I.D., so please come prepared.
2. **Photo Release Form:** This gives the City of Oldsmar permission to use your voice, words, visual images, and name in any endeavors related to marketing, advertising, and public relations purposes. (Read the full form for all details.)
3. **Designated Representative Form, if needed:** In the event that you will not be present to personally retrieve your artwork, this form must be completed by you and presented to me by your designated representative when he/she comes to pick up your artwork. This will ensure that only someone with your express permission removes your artwork. **Be sure to include their Photo I.D. number on this form, as they will be asked to present that same I.D. when they come to retrieve your artwork.**

*In addition to these forms, each piece of artwork **must have an I.D. Tag secured to the back.** Each tag must include the following: Artist's Name, Title of Artwork, Medium, and Sale Price or "NFS" indicated. If you need assistance with this, please contact the Cultural Arts Coordinator.

The Exhibiting Artist agrees that any artwork sold during this Exhibit shall only be removed once the exhibit has ended and only shall be removed by the Exhibiting Artist or by the designated representative. UNDER NO CIRCUMSTANCES WILL ARTWORK BE RELEASED BY CITY HALL. IF NO REPRESENTATIVE WAS DESIGNATED AT THE TIME OF APPLICATION, THE ARTIST MUST CONTACT THE CULTURAL ARTS COORDINATOR TO FILL OUT THE DESIGNATED REPRESENTATIVE FORM AND MAKE ARRANGEMENTS FOR THE BUYER TO PICK UP THE WORK SOLD DURING THE PICKUP TIME FRAME.

We are looking forward to a wonderful exhibit!

Sincerely,

The Cultural Arts Coordinator of Oldsmar

Samantha Demmi
Oldsmar Public Library
400 St Petersburg Dr. E
Oldsmar FL 34677
(813)-749-1145





City of Oldsmar

To provide leadership, innovation, environmental stewardship and excellent services in partnership with the community

Oldsmar Public Library ~ 400 St. Petersburg Drive ~ Oldsmar, FL 34677 ~ (813) 749-1145

City of Oldsmar Art Gallery Exhibit & Registration Form

Artist Name _____ Phone # _____

Email _____ Address _____

Driver's License or Other ID # _____

Artwork should highlight drinking water conservation issues and themes. Mixed media types accepted, including photography, paintings, metal and wood works, ceramics, non-traditional media, etc. Artwork must be original, weigh less than 50 pounds, and with maximum dimensions of 4 feet height, 4 feet length and/or width, and 2 feet depth. A maximum of 10 pieces can be submitted for the Water Conservation Art Challenge.

	TITLE	MEDIUM	DIMENSIONS	ARTIST'S SALE PRICE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Art Drop Off Dates: April 16th-20th, 2018

Time: 8am-5pm Artwork to be dropped of to City Hall, 100 State Street W, Oldsmar

Exhibit Removal Dates: June 25th-June 29th

Time: 8am-5pm

(Artist is responsible to retrieve all artwork at this time. If you have special needs, please email tbrophy@myoldsmar.com to make other arrangements.)



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Oldsmar Art Gallery EXHIBITING ARTISTS INFORMATION, POLICIES & PROCEDURES

APPLICATION PROCESS: The Water Conservation Art Challenge Exhibit is a 2-month exhibit presented by The City of Oldsmar held at Oldsmar City Hall, 100 State Street West, Oldsmar, FL 34677. All artwork must be framed and properly wired for hanging, have display stands, or be able to stand on its own. **No artwork displaying nude humans or anything unsuitable for family viewing will be accepted.** The completed Registration Form must be submitted to the Cultural Arts Coordinator no later than six (6) months prior to the date scheduled to hang the exhibit. Mailing Address: Oldsmar Public Library, 400 St. Petersburg Dr., Oldsmar, FL 34677.

SALE OF EXHIBIT ARTWORK: Artwork will only be offered for sale with the express consent of Exhibiting Artist, and price will be determined solely by the Exhibiting Artist. **The Artist will provide price cards to be displayed with each piece of artwork that is for sale.** The City does not charge commission on the sale of any artwork. All parties interested in purchasing artwork will contact the Cultural Arts Coordinator of Oldsmar at (813) 749-1145, who will convey their contact information to the Exhibiting Artist. Any further contact, communication, or resulting sale will be solely the responsibility of the Exhibiting Artist and shall not involve the City of Oldsmar in any way. Exhibiting Artist agrees to not remove any artwork sold until the end of the exhibit.

POLICIES & PROCEDURES: The Exhibiting Artist also agrees to abide by the policies and procedures of The City including the signing of registration and release forms and providing proper I.D. when requested. Should the Exhibiting Artist desire to have a third party remove their artwork, a "Designated Representative Removal & Release Form" must be completed, signed, and provided to the City Cultural Arts Coordinator by the Exhibiting Artist before the artwork can be removed. The Exhibiting Artist also agrees to allow reproduction slides or photos to be taken of said artwork to be used for publicity and/or educational purposes. The Exhibiting Artist agrees that he/she is responsible for the removal of their artwork on the Exhibit Tear-Down Date shown above. Artwork not removed from the possession of The City within thirty (30) days of Exhibit Removal Date shall automatically become the property of The City.

WAIVER AND RELEASE FROM LIABILITY AND INDEMNIFICATION: Effective upon submission of this executed application and approval of same by The City, the Exhibiting Artist fully and unconditionally waives any claim or cause of action against The City and releases The City from all liability for any claim, cause of action, or other occurrence **resulting in loss or damages to the Exhibiting Artist or any third party**, if such claim, cause of action or occurrence arises in any manner from the placement, presence or removal of the artwork to be exhibited upon premises owned by The City.

Furthermore, the Exhibiting Artist hereby agrees to indemnify and hold harmless The City for any theft or damage through an act of God, or of a third party, to the artwork being exhibited. The Exhibiting Artist agrees that The City will not be responsible for providing insurance against such an occurrence, and the Exhibit Artist assumes full responsibility for providing any such insurance at their discretion.

I hereby accept and agree to abide by all the terms, conditions, policies, and procedures as stated above.

Exhibiting Artist _____ Date _____

FOR CITY STAFF USE ONLY

Registration Processed By _____ Date _____
(City of Oldsmar)



PHOTO RELEASE

CITY OF OLDSMAR, FLORIDA
Office of the City Clerk

I, the undersigned, do hereby authorize the City of Oldsmar, its successors, clients, and/or assigns, to make any lawful use of my voice, words, or visual image in conjunction with my real name or a fictitious name in the production of marketing, advertising, web site, broadcast and/or public relations materials. It is my specific intention in signing this release to waive any rights that I may have, now or in the future, to inspect and/or approve any finished product incorporating my voice, words, visual image, or name. I also specifically release and discharge the City of Oldsmar, its successors, clients and/or assigns, from any and all claims of any nature arising out of the use of my voice, words, visual image, or name, and from any liability connected with injury to me.

Print name of person permitted to be in photo: _____

Address: _____

City, state: _____ Zip: _____

Phone: _____

Signature: _____

Date: _____

ALSO, COMPLETE THIS SECTION IF PERSON IN PHOTO IS A CHILD (under 18)

Signature (parent or guardian): _____

Print name of parent or guardian: _____

Date: _____

Address of parent or guardian (if different from above): _____



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DESIGNATED REPRESENTATIVE REMOVAL & RELEASE FORM

This form is only required if Exhibiting Artist wants to authorize someone else to retrieve their artwork.

1. EXHIBITING ARTIST/OWNER - INFORMATION & RELEASE

NAME: _____ TEL: _____

ADDRESS: _____

CITY/STATE _____ ZIP: _____

DRIVER'S LIC. #: _____ (OTHER PHOTO I.D.#) _____

I hereby authorize the City of Oldsmar to release my artwork named below to my Designated Representative named below, and the City of Oldsmar is released from any future liability regarding the above artwork.

2. DESIGNATED REPRESENTATIVE PERSON WHO WILL BE PICKING UP ARTWORK

NAME: _____ TEL: _____

ADDRESS: _____

CITY/STATE _____ ZIP: _____

DRIVER'S LIC. #: _____ (OTHER PHOTO I.D. #) _____

3. ARTWORK RELEASED TO DESIGNATED REPRESENTATIVE

TITLE	TITLE
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

SIGNATURE: _____ Date _____
(Exhibiting Artist)

I hereby certify that the artwork is free of damage and that the City of Oldsmar is released from any future liability regarding the above artwork.

FOR CITY STAFF USE ONLY

I witnessed the removal of the artwork and verify that these pieces of artwork were removed and are free of damage.

SIGNATURE: _____ Date _____
(Cultural Arts Coordinator of Oldsmar)